#### Minutes

# **KEOTA CITY COUNCIL**

## 225 E. BROADWAY AVE.

#### June 19, 2023

Meeting was called to order at 7:00 pm by Councilman/Mayor Pro Tem Conrad.

Amend Agenda – Motion made by City Clerk Horras, with the addition of a Discussion/Possible Action item for New Business. Motion to approve was made by Bender, 2<sup>nd</sup> by Burroughs and all in favor.

**Roll call:** all Councilmen were present. Mayor Cansler was absent. City employees present were City Clerk Horras, Public Works-Harmsen, Police Chief Conrad, and Librarian Greiner. Public present at the meeting Karen Sypherd, Nick Beinhart, Lori Hammes, Rick Klein, Janie Westendorf, Brian Glasgaw- ION and Casey Jarmes from Sigourney New-Review.

**Consent Agenda:** Motion was made by Burroughs to approve Consent Agenda, including Agenda, previous meeting minutes from May 15th Council Meeting - Budget review and payment of Bills. McDonald 2<sup>nd</sup> the motion. All in favor.

#### Bills Paid May 15<sup>th</sup> to May 31<sup>st</sup>, 2023

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| IOWA FINANCE AUTHORITY<br>STATE REVOLVING FUND<br>CITY OF KEOTA<br>ALLIANT ENERGY<br>ALYCIA HORRAS<br>Dakota Supply Group<br>KEOKUK COUNTY ABSTRACT CO.<br>LIBERTYVILLE SAVINGS BANK<br>PRINTERS WORKSHOP<br>RAY-MAN, INC<br>SHERWIN WILLIAMS CO.<br>US FIRST<br>VERIZON<br>WAPE LLO RURAL WATE R ASSOCIATION<br>DOUG CONRAD | 6/1/2023<br>6/19/2023<br>6/19/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/5/2023<br>6/6/2023<br>6/6/2023 | \$245,762.80<br>\$0.00<br>\$185,442.00<br>\$3,632.93<br>\$102.99<br>\$295.00<br>\$150.00<br>\$2,608.00<br>\$2,008.00<br>\$2,011.65<br>\$3,587.00<br>\$133.33<br>\$40.01<br>\$1,200.00<br>\$1,278.75 | CONRAD, DOUGLAS L.<br>SLAUBAUGH, KE VIN L.<br>GREINER, ASHLEY<br>GREINER, TONIA<br>ALTENHOFEN, CHERYL<br>HARMSEN, MICAH<br>Kurth-Minard, Dawn M<br>Horras, Alycia A<br>Purkeypile, Addison G.<br>Greiner, Ava K.<br>Sprouse, Caden G.<br>Sieren, Gavin<br>Conger, Grace R.<br>Morris, Jake R.<br>Lyle, Olivia S. | 11<br>11<br>11<br>11<br>11<br>11<br>11<br>11<br>11<br>11 | Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly<br>Semi-Monthly | \$2,015.11<br>\$1,686.51<br>\$34.42<br>\$954.66<br>\$122.63<br>\$1,419.79<br>\$993.62<br>\$1,431.36<br>\$303.91<br>\$264.81<br>\$372.48<br>\$163.93<br>\$173.16<br>\$260.69<br>\$305.99 | 6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023<br>6/15/2023 |
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|  |  | \$446,540.44  | • •  |  |  | \$10,503.07   |   |

Public Forum: Nothing to report.

## **Department Reports:**

Public Works – Harmsen reported that with the help of the lifeguards, they have got several painting projects done over the past 2 weeks: All park equipment at both parks, both shelters, all fire hydrants have been painted. Painting to be done at the water plant and the pol house this week. Fun days went well other than logging more hours than usual. Thank you to all the community members who volunteered time setting up, tearing down or being on garbage clean up. French/Reniker will be here this week measuring and mapping Carpenter Street Water project area. Slaubaugh did haul another 12 loads of black dirt to the pool last week for final grading. The old pool is now officially filled in. Harmsen will be gone June 29<sup>th</sup> & 30<sup>th</sup>.

Ion Report - Water Plant - I was able to order a solenoid. It is not the original, but it has all the same specs. We hope to have it installed before the end of June. It does not mount the same and has a few other differences, but the tubing size is the same and the valving is the same. Fingers crossed! Nothing else of particular note at the water plant. Lagoons - Thanks to Micah for getting the door fixed at the influent building at the lagoons. The belt broke on Blower #1. We put Blower #3 into service and will replace the belt on #1.

Police Report- Police Chief Conrad reported 3 Citations and 18 Complaints.

Library – Thank you to the Lifeguards for painting the railings and bike rack at the Library last week. Greiner stated that the tie dye bear project at the Summer Reading Program was a hit! There are 3 more programs this week to wrap this program up. This Saturday they will start story time back up and are planning to hold this once a month.

**Museum** – Sypherd reported that they calculated 450 people toured the Museum over the 4 day celebration. Their Board meeting is Wednesday. **Pool** – Nick Beinhart reported that they counted around 800 people that came through the BBQ cookoff lines during the 150<sup>th</sup>, raising \$4600.00. There were approx. 500 people at the Breakfast Sunday morning and raised \$1700.00 after expenses and splitting with the KC Hall. Good trun out for the balloon launchers that were rented by the advocates as well.

**Clerk** – Horras shared that there was an EMC insurance audit performed on 6/6. Things looked in order and we received a small refund per our risk ratings and with the removal of the truck that was sold the previous fall. She reported that the table that was set up to represent the City team at Fun Days/150th, was a success.

## **Resolutions and Ordinances:**

Resolution 2023-58 Approval of standard transfers within budget accounts- Motion by Bender, 2<sup>nd</sup> by Greiner, and all in favor.

Resolution 2023-59 Approval of transfers due to Budget Amendment for FY23- Motion by Bender, 2<sup>nd</sup> by McDonald, and all in favor.

Resolution 2023-60 Approval of application for tax abatement J Gibson - Motion by Bender, 2<sup>nd</sup> by McDonald, all in favor.

**Resolution 2023-61** Approval to request frond from Keo Community Club – Motion by Bender, 2<sup>nd</sup> by McDonald, and all in favor.

New Business:

**Discussion/Possible Actoin** – Maturing CDs at Libertyville Bank. Horras shared the current CD information for the City and the current rates at LSB. Looking at the 2 CDs that matured on 6/16, we would have 10 days to do something with these funds or they would roll into another 6 month CD term each. It was voted that the 12 month rate was more desirable and that it would put these 2 CDs in line to mature with the 3<sup>rd</sup> CD that is held by the City. Motion to have Horras renew both CDs at the 12 month rate, pending the approval of the Library board on one of the CDs, was made by Bender, 2<sup>nd</sup> by McDonald and all in favor.

**Discussion/Possible Action** – Parking of the JCMR vehicle/truck next to the fence area on Green Street that is owned by Mike Detweiler. Horras shared photos of where the JCMR truck is parking and how this has been brought up to the man that is parking it there. He provided a parking agreement that the City was not aware of and appeared to be an online agreement. Discussion was made that the company could use either the space next to Councilman McDonald's building behind the post office or possibly in front of the old pool location that is City property. Motion was made to have Clerk Horras proceed with reaching out to the company and driver to make an agreement to one of these locations and remove the vehicle from the city street and then

bring back to the council for approval, was made by Burroughs, 2<sup>nd</sup> by Bender and all in favor.

**Discussion/Possible Action** – Transferring remaining memorial and Summer Reading Program funds to the Library account, from the General Funds. Librarian Greiner shared that there would be a small amount of funds left from these areas of funding and requested that she get the total to Clerk Horras to have the funds moved out of the General Fund and to be placed in the Libraries account for future use. Motion to move funds was made by Councilman Greiner, 2<sup>nd</sup> from Conrad and all in favor.

**Discussion/Possible Action** – Reimbursement distribution to the Lifeguard staff – Horras requested that we move forward with reimbursing the 2023 lifeguard staff for their certification and uniforms. It was set to happen after August 1<sup>st</sup>, 2023, but with the delay in the pool opening and the ending of this fiscal year budget, Horras felt it would be a benefit to make that reimbursement now and deduct from FY23. Motion to go forward with this request made by Bender, 2<sup>nd</sup> by Burroughs, Conrad and McDonald voted Aye and Greiner abstained. **Mayor Comments:** Thank you to everyone that attended.

Adjournment: Motion made to adjourn meeting by Conrad, 2<sup>nd</sup> by Bender, approved by all. Time 7:39pm. Next regular meeting, July 3<sup>rd</sup>, 2023 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Clerk Alycia A Horras